

Thank you for your interest!

**The Daily Grind @brb**

*Catering*

Catering Manager:  
Stephanie Ingram

For Office Use

Account Number:

## ACCOUNT Request Form

Contact Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

Contact Fax #: \_\_\_\_\_

Contact Email: \_\_\_\_\_

### Account Information

Department : \_\_\_\_\_

Street Address : \_\_\_\_\_

Building/Room # : \_\_\_\_\_

City and Zip : \_\_\_\_\_

### BILLING INFORMATION

Person Responsible for Payment: \_\_\_\_\_

Billing Phone #: \_\_\_\_\_

Billing Fax #: \_\_\_\_\_

Billing Email: \_\_\_\_\_

Please fax or email this form to Stephanie Ingram at  
Fax (410) 732-1545 or [catering@dailygrindbrb.com](mailto:catering@dailygrindbrb.com)

Please note your Account Number and be sure to reference this  
number in your future catering requests.

Requests can be emailed to Stephanie Ingram at  
[catering@dailygrindbrb.com](mailto:catering@dailygrindbrb.com) (phone and fax requests also  
accepted).

For your convenience, invoices will be emailed unless otherwise re-



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Baltimore, MD  
21205

Phone: 410-732-1500  
Fax: 410-732-1545  
E-mail: [catering@dailygrindbrb.com](mailto:catering@dailygrindbrb.com)

**WE REQUIRE 48 HOURS NOTICE FOR ALL CATERING REQUESTS**